

**Artist & Artisan Application**

Name (Individual and Business):

\_\_\_\_\_

Artistic Medium: \_\_\_\_\_

Description of Goods to be Sold:

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (Business): \_\_\_\_\_ Phone (Cell): \_\_\_\_\_

Phone (Home): \_\_\_\_\_

E-mail: \_\_\_\_\_

Please list the price range of your work \_\_\_\_\_

Location of booth desired:  Indoors  Outdoors (we will try to accommodate these requests)

Please list your business website: Please be sure it is legible as we will set up a link to it from ArtWalk website. \_\_\_\_\_

**All artists are required to pay their own state sales tax.**

State Board of Equalization Permit No. \_\_\_\_\_

**Please read and sign:** The undersigned does hereby indemnify, defend and hold harmless the Community Lutheran Church and their employees, volunteers and subcontractors from and against any and all causes of action, claims, liabilities, obligations, judgments, losses, or damages, including reasonable attorneys' fees and costs of litigation ("claims") arising out of, or in connection with, the participation of the undersigned in the Community Art Walk, excepting only loss, injury, damage, including attorneys' and costs of litigation ("claims") arising out of, or in connection with, the participation of the undersigned in the Community Art Walk, excepting only loss, injury, damage or cost that arise out of the intentional wrongful acts, violations of law, or the sole active negligence of any of the above named entities.

I have read and agree to the Community Art Walk Guidelines.  I grant permission to use my submitted photographs for promotional purposes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Submittal Instructions:**

- Please submit three (3) digital photos of your work to [events@clcfamily.org](mailto:events@clcfamily.org). In addition, a digital photo of your display must be submitted.
- To submit your application by mail, send completed application to Community Lutheran Church / Community Art Walk 2018, 3575 E. Valley Parkway, Escondido, CA 92027. For digital submissions, email to: [events@clcfamily.org](mailto:events@clcfamily.org).
- All applicants will be notified of application status via email, no later than September 23<sup>rd</sup> 2018.

### **APPLICATION MUST BE POSTMARKED BY September 9<sup>TH</sup> 2018. Be sure to make a copy for your files!**

Please read the guidelines before filling in the application as you will need to acknowledge that you have read and agree to the guidelines on the application form. Thank you.

## **Artist Guidelines**

The following guidelines have been developed with the safety and security of all participants and their property in mind. Please review them carefully before submitting your application. You will be asked in your application whether you have read and agree with the Community Art Walk Guidelines prior to participating. Failure to answer this question will be taken into consideration.

### **GUIDELINES:**

1. The Artist must be present during the show.
2. All artwork must be original and handmade by the registered applicant only.
3. No commercial goods for resale or consigned goods will be allowed. No Exceptions!
4. Artists requiring special hanging or installation will be considered on an individual basis. Work may be hung, freestanding, or able to be placed on a pedestal, within a 10' x 10' area.
5. Everything presented must be family friendly.
6. The Artist must have a permit from the State Board of Equalization and is responsible for all sales tax incurred.

### **SPECIAL DISPLAY REQUIREMENTS:**

1. Each booth measures 10' x 10' with side and back panels. Most booths will be placed in pairs with space between pairs.

2. Two artists may share a booth. BOTH artists must submit individual applications, sharing the fees.
3. Groups wishing to share a tent may do so. The entry should indicate approximately how many artists will be represented, and send representative digital photos from each participant.
4. Artists must provide their own tables, chairs, and other display equipment. Artist is responsible for setup and take down of their booth and display equipment.
5. A 10' x 10' tent or an umbrella may be used at the event. It must be flame retardant as per section 3207 of the California Fire Code and must have a permanently affixed label indicating compliance.

**DEADLINES AND SUBMITTAL INSTRUCTIONS:**

1. Applications must be postmarked by midnight, September 9, 2018 to be considered valid.
2. Applications will be juried on an ongoing basis and acceptance notices sent via email by September 23, 2018.
3. The application form along with three (3) digital photographs of your work. Your work will be reviewed by this year's Art Walk jury. Please label each image with your name and medium. In addition, please submit a photo of your booth display.

Note: you can complete your application online at [www.clcfamily.org](http://www.clcfamily.org) by clicking on Community Art Walk under the Events tab or via email by returning your completed form to [events@clcfamily.org](mailto:events@clcfamily.org).